**Application Procedures**

**for the Spring 2023 Semester in Los Angeles**

**September 16, 2022 Deadline**

**NOTE: SEMESTER IN LOS ANGELES SPRING 2022 IS FORECAST TO OCCUR IN IN-PERSON FORMAT, EXCEPT IN THE EVENT OF UNFORESEEN CIRCUMSTANCES.**

**REFUNDS AND ACCOMMODATIONS WILL BE MADE IF THERE IS AN UNEXPECTED CHANGE IN FORMAT.**

**1. Application Form:** Complete the attached application form. Incomplete application forms will be discarded. You must be a junior or a senior with a major or minor in the School of Communication by Spring 2023 and be in good academic standing to qualify for this program. Please provide a copy of your latest unofficial transcript.

**2. Letter of Recommendation:** Ask a faculty member in your department (other than UMLA Faculty Advisors) to complete and return the attached recommendation form to the proper contact person by September 16, 2022. Be sure to complete your section on the recommendation form before giving it to them.

**3. Deposit:** Make a (refundable) deposit for $1000 prior to September 16, 2022, by selecting “Semester in LA Deposit” under the Payment Category drop down menu in the following page <http://com.miami.edu/payment>. This deposit will count towards the overall program fee, if accepted. If you’re not accepted to the program, such deposit will be refunded. If you withdraw after the final October deadline, the deposit will not be refunded.

**4. Submission:** Submit your duly completed application form and your e-mail proof of $1000 deposit to Joselyn Garcia by September 16, 2022 at 5:00 pm:

 joselyn@miami.edu

**5. Notification:** You will be notified of your acceptance in the program by September 28, 2022. Please respond with your intent to participate by October 14, 2022.

**6. Program Fee Due:** You will pay the remainder of the program’s fee (the remaining $2,000) by October 14, 2022. Note that after October 14, the entire fee is non-refundable (except in the event of program cancellation). The preferred payment method is via credit card at <http://com.miami.edu/payment> . Students can also pay with a check made to the “University of Miami,” submitted to Joselyn Garcia. Please note that accepted students whose payment hasn’t cleared by October 14 will be contacted, and the next person on the waiting list will be considered for the program.

**7. Tuition payment:** The Spring 2023 tuition payment for the program will be due before the first official day of UM classes. This bill is sent out as a standard tuition bill in late November and is due upon receipt, but no later than the first day of spring classes.

**For more information, please contact:**

Professor Christina Lane, clane@miami.edu, 305-384-3657

Professor Ana François, a.francois@miami.edu, 305-284-5201

Joselyn Garcia, joselyn@miami.edu, 305-284-6902

**Application Form for the Spring 2023 Semester in Los Angeles**

**(Please Print/Type Your Answers)**

**Deadline: SEPTEMBER 16, 2022**

Date of this application:

First and last name:

UM id number (c#):

E-mail address:

Phone Number:

major:

Minor(s) or second major:

Class standing now:

Requisite: You must be a junior or a senior by spring 2022.

Overall UM gpa:

Requisite: Attach a copy of your latest unofficial transcript

List extracurricular/professional activities/involvement in your major:

1.

2.

3.

TELL US MORE ABOUT ANY SPECIFIC PROFESSIONAL (E.G., WORK, INTERNSHIPS) OR EXTRACURRICULAR ACTIVITIES) THAT MAKE YOU UNIQUELY QUALIFIED FOR THE LOS ANGELES PROGRAM.

THIS PROGRAM IS HIGHLY COMPETITIVE. Tell us why you are interested in the l.a. program, AND WHAT SETS YOU APART FROM OTHER APPLICANTS.

In what area(s) of the media industry would you IDEALLY like to intern in Los Angeles?

The program has a limited enrollment. Are you willing to be on a waiting list?

If there is no more availability, are you interested in the spring 2024 program?

**Recommendation Form for the Spring 2023 Semester in Los Angeles**

**Deadline: SEPTEMBER 16, 2022**

**To the student:** Please print/type your full name, fill in other required information, sign the statement about the Family Educational Rights and Privacy Act of 1974, and give this form to the faculty member of your choice in your department to complete.

**Under the provisions of the Educational Rights and Privacy Act of 1974,**

□ **I do** □ I **do not waive my right to review this document.**

Student's full name:

Student's UM id number (c#):

Student's e-mail address:

Student's signature:

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**To the faculty member (OTHER THAN DR. LANE OR PROF. FRANCOIS): Please answer the following questions about the applicant:**

1.HOW LONG AND IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT?

2. WHAT KINDS OF ACADEMIC, PROFESSIONAL AND/OR TECHNICAL SKLLS MAKE THIS APPLICANT WELL-SUITED FOR THE SEMESTER IN LA PROGRAM?

3. TO THE EXTENT THAT YOU CAN, PLEASE SPEAK TO THE APPLICANT’S PROFESSIONAL AND PERSONAL DEMEANOR, HIGHLIGHTING SUCH QUALITIES AS CHARACTER, MATURITY, RESPONSIBILITY, LEADERSHIP, TEAMWORK, INTEGRITY, AND PUNCTUALITY.

2. HOW WILL THE L.A. PROGRAM BENEFIT THIS APPLICANT, SPECIFICALLY?

3. DO YOU RECOMMEND THE APPLICANT FOR THE PROGRAM? CHECK ONE.

□ YES, without reservation

□ YES, with some reservation(s) noted above

□ NO

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| --- | --- |
| Printed name: | Title: |
| Signature: | Date: |